



2180 Peachers Mill Rd. Suite A
Clarksville, TN 37042

Office: 931-572-1570/1580
Fax: 931-572-1575/1577

30 DAY NOTICE TO VACATE
(Lease Buyout)

\_\_\_\_\_ hereby give my/our 30-day written Notice to vacate the
property at \_\_\_\_\_.

The last day of tenancy will be on \_\_\_\_\_.

Approved: Yes \_\_\_ or No \_\_\_ Lease Buyout Fee Paid: Yes \_\_\_ or No \_\_\_

Note\*: Notice will not be accepted without Lease Buyout Fee

STATEMENT OF UNDERSTANDING
TERMS OF AGREEMENT

- I/we understand we are vacating under the Lease Buyout Clause per our lease agreement.
I/we understand that our lease buyout fee is non-refundable should we change our mind.
It is my/our understanding that the property will go back on the rental market, I/we will allow it to be shown with reasonable notice.
I/we understand that I/we are responsible for the property until the keys are returned.
I/we understand that I/we will be charged the prorated rent for any additional days that the keys are kept.
I/we understand that if I/we are breaking the lease, that I/we are responsible for the unit until said lease is up or another qualified tenant is secured. This means that I/we are responsible for the rent, utilities and any other charges.
I/we understand that the security deposit is not to be used as the last month's rent. If rent is not paid on the first of the month and I/we are late paying last month's rent, there will be late fees, and other charges added to the rent.
I/we understand that any unpaid charges owed to TopFlight if not paid prior to Final Inspection will be deducted from the Security Deposit.

I/we agree to all terms stated above.

INT \_\_\_\_\_ INT \_\_\_\_\_

Forwarding address:

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City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Current phone (\_\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Tenant Date

Received by: \_\_\_\_\_  
TopFlight Property Management

\_\_\_\_\_  
Date

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Phone: 931.572-1570/1580



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[www.TopFlightPropertyMgmt.com](http://www.TopFlightPropertyMgmt.com)



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*“Providing TopFlight Service”*